

LOCAL SOLUTIONS

PERSON SPECIFICATION

TEAM LEADER - HOME CARE

Date: October 2007

Personal skill characteristics	Essential	Desirable
<p>Leadership:</p> <p>Ability to lead, motivate staff</p> <p>Ability to delegate effectively, where appropriate</p> <p>Ability to build motivated teams committed to the vision and values of the company.</p> <p>Possessing the presence and integrity to command respect from colleagues within the company, and from external contacts.</p>	<p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p> <p>✓</p>
<p>Communication:</p> <p>Good presentational skills and ability to promote the organisation with a wide range of individuals and external contacts.</p> <p>Effective verbal and written communication skills</p> <p>Ability to communicate effectively with customers, and relevant bodies.</p> <p>Ability to work with a wide range of partners.</p>	<p>✓</p> <p>✓</p>	<p>✓</p> <p>✓</p>
<p>Business Management/Service Delivery:</p> <p>An awareness of the dynamics within a large diverse organisation.</p> <p>Awareness of the corporate management of an organisation.</p> <p>Able to deliver within timescales in a customer focused organisation.</p> <p>Awareness of technology to develop and improve access to service.</p> <p>Ability to maintain effective working relationships.</p> <p>Experience of delivering performance standards that enable the successful achievement of the organisation's business plan.</p> <p>Hold organisational skills with ability to plan and prioritise in order to achieve targets and meet deadlines.</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>

